



FIRST THINGS FIRST

Ready for School. Set for Life.

Navajo/Apache Regional Partnership Council

Meeting Minutes

Call to Order

The regular meeting of the First Things First Navajo/Apache Regional Partnership Council was held on Wednesday, August 10, 2011, at 3:00 p.m., at the Apache County Public Health Annex Building, 309 South Mountain Avenue, in Springerville, Arizona 85938.

Vice Chair Meyer called the meeting to order at approximately 3:16 p.m. and welcomed everyone.

Members Present:

Tom Barela (arrived at 3:28 p.m.), Sheila Chairez (via phone), Michael Downs, Claude Endfield, Kalman Mannis, Leslie Meyer, Margie Tapia and Cathy Taylor

Members Absent: Jeffrey Northup and Amy Tregaskes

Others Present:

Margine Bawden, DeAnn Davies, Kate Dobler-Allen, Pam Flake, Laurie Hext, Abigail Stevens and Laura Connery (via phone), Charlene Surber, Maureen Theobald and Virginia Turner

Member Reports and Updates

Member Endfield shared fliers for the upcoming Early Childhood Fair on September 24, 2011. Member Tapia stated Head Start will resume on August 30, 2011 with 96 children.

Call to the Public

None

Disclosure of Conflicts

Chair Barela declared a conflict of interest with Agenda Items 11 and 12 because of his employment with Summit Healthcare Regional Medical Center. Member Taylor declared a conflict of interest with Agenda Items 11 and 12 because of her employment with North Country HealthCare. Member Northup had previously voiced a conflict of interest with Agenda Items 11 and 12 because of his employment with Summit Healthcare Regional Medical Center; however, he was unable to attend today's meeting.

Discussion and Possible Adoption of July 13, 2011 Regular Meeting Minutes

Member Tapia moved to accept the minutes of the Regular meeting of the Navajo/Apache Regional Partnership Council, held on July 13, 2011, as presented. Member Mannis seconded; the motion passed.

Needs and Assets Report Status Update

Abigail Stevens of Applied Survey Research (via phone) gave an overview of the timeline and the logistics for the parent face-to-face survey, which will be completed by October 1, 2011. The first draft of the report will be available in April, the second draft in May and the final in June 2012.

Regional Director's Report

- a. Regional Director Dobler-Allen shared her monthly regional report and reviewed upcoming meetings/presentations.
- b. Regional Director Dobler-Allen reviewed the monthly financial report as well as the State Fiscal Year 2012 Funding Plan Summary.
- c. Regional Director Dobler-Allen shared the monthly Community Outreach Report and handed out a copy of the Oral Health Program article that was in *The Maverick Magazine* for the August 2011 issue.

Presentation and Discussion of State Fiscal Year 2011 Quarter 3 Data and Narrative Reports

Regional Director Dobler-Allen presented the Quarter 3 Data and Narrative reports.

Presentation, Discussion and Possible Approval of Home Visiting Strategy Amendment

- a. Regional Director Dobler-Allen reviewed the Home Visiting strategy.
- b. Conflicts of Interest: None
- c. Member Downs moved that the proposed allotment increase of \$166,000 to the Navajo/Apache Regional Partnership Council Home Visitation strategy for State Fiscal Year 2012 be approved. Vice Chair Meyer seconded; the motion passed.

Presentation, Discussion and Possible Approval of Government-to-Government Agreement with Navajo County Public Health District for Newborn Home Visit Program

- a. Regional Director Dobler-Allen explained that implementation of this agreement would involve close coordination with Summit Healthcare Regional Medical Center programs so that work is not duplicated.
- b. Conflicts of Interest: None
- c. Member Endfield moved that the Government-to-Government agreement with the Navajo County Public Health District be approved for State Fiscal Year 2012 to provide Newborn Home Visiting services in the Navajo/Apache Region. Member Tapia seconded; the motion passed.

Presentation, Discussion and Possible Approval of Healthy Steps Strategy Amendment

- a. Regional Director Dobler-Allen reviewed the Healthy Steps Implementation strategy.
- b. Conflicts of Interest: Chair Barela declared a conflict of interest due to his employment with Summit Healthcare Regional Medical Center; Member Taylor declared a conflict of interest due to her employment with North Country HealthCare.
- c. Member Tapia moved that the proposed allotment increase of \$352,000 to the Navajo/Apache Care Coordination/Medical Home Strategy for State Fiscal Year 2012 be approved. Member Downs seconded; the motion passed.

Presentation, Discussion and Possible Approval of Funding Mechanism and Timeline for State Fiscal Year 2012 Request for Grant Application (RFGA) for Healthy Steps Expansion

- a. Regional Director Dobler-Allen reviewed that since funding has been allotted for this strategy, the next step is to determine the funding mechanism. Vice Chair Meyer reviewed the timeline for the RFGA process with the members. Regional Director Dobler-Allen reminded the members that once an RFGA is let out, there can be no discussion of the RFGA by the members, or staff, until after the State Board has made their decision in December. Regional Director Dobler-Allen then discussed the plan for the review committee process and timeline, once application(s) are received.
- b. Conflicts of Interest: Chair Barela declared a conflict of interest due to his employment with Summit Healthcare Regional Medical Center; Member Taylor declared a conflict of interest due to her employment with North Country HealthCare.
- c. Member Downs moved that the funding mechanism to be utilized for contracting purposes for the Navajo/Apache Care Coordination/Medical Home strategy be the Request for Grant Application (RFGA) process and that the proposed timeline be approved. Member Mannis seconded; the motion passed.

Adjournment

The next meeting of the Navajo/Apache Regional Partnership Council will be held on Wednesday, September 14, 2011 at Northland Pioneer College, 2251 North Navajo Boulevard, Holbrook, Arizona 86025. There being no further business, Chair Barela adjourned the meeting at approximately 4:20 p.m.


Dr. Tom Barela, Chair


Kate Dobler-Allen, Regional Director